

# EXECUTIVE FORWARD PLAN JUNE 2014

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development and Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

*Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.*

*Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the following public inspection points:*

*Council Offices: Guildhall (Bath); Hollies (Midsomer Norton); Riverside (Keynsham)*

*Libraries: Bath Central Library; Midsomer Norton Library.*

## Key to Codes used in the Forward Plan

### Decision Types

<b>KEY</b>	This item is a Key decision. It is one which will have significance in terms of the Council's budget (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
<b>PBF</b>	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
<b>TRO</b>	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
<b>RVW</b>	Cabinet Response to Policy Development and Scrutiny Panel Review Recommendations

### Senior Management Team

<b>JF</b>	Jo Farrar – Chief Executive, Bath and NE Somerset Council
<b>AA</b>	Ashley Ayre – Strategic Director, People and Communities
<b>AP</b>	Andrew Pate – Strategic Director, Resources
<b>LF</b>	Louise Fradd - Strategic Director, Place
<b>VH</b>	Vernon Hitchman – Council Solicitor

### Access to Information

*The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.*

*This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.*

*Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.*

**Executive Forward Plan  
June 2014**

**Bath and North East Somerset Council**  
Anticipated business at future Cabinet meetings and  
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<b>INDIVIDUAL CABINET MEMBER DECISIONS OUTSTANDING FROM PREVIOUS MONTHS</b>						
<b>E2645 Lease of 4 Abbey Street</b> <i>Grant of lease at less than market value</i>	<b>Cllr David Bellotti, Cllr Paul Crossley</b>		Irene Simms, Richard Long 01225 477006,		Andrew Pate	12 March 2014 KEY
<b>E2622 Queen Square Cycle Link TRO</b> <i>Whether to remove one parking space and replace it with a No Waiting At Any Time parking restriction as part of cycle path link from Queen Square to Queen's Parade, Bath</i>	<b>Cllr Caroline Roberts, Cllr Paul Crossley</b>		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment / Equality Analysis Appx 3 Informal Consultation Appx 4 Formal Consultation	Louise Fradd	15 January 2014 TRO
<b>E2648 Combe Hay Conservation Area Appraisal</b>	<b>Cllr Paul Crossley, Cllr Tim Ball</b>		Adrian Neilson 01225 477020	Appx 1 Combe Hay Conservation Area Appraisal	Louise Fradd	26 March 2014
<b>CABINET MEETING - 11 JUNE 2014, 6:30PM</b>						
<b>E2649 Approach to shared services and co-operation agreement with North Somerset</b> <i>Co-operation agreement between the Council and North Somerset Council on shared services</i>	<b>Cabinet</b>	Councillor Paul Crossley	David Trethewey, Steve Harman 01225 396353,		Jo Farrar	28 March 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<b>E2663 Funding Approval for Indicative Affordable Housing Development Programme</b> <i>This report seeks to outline the indicative Affordable Housing programme for 2014-15 and outlines proposals for determining affordable housing projects for funding in 2015-2018</i>	<b>Cabinet</b>	Councillor Tim Ball	Louise Davidson 01225 477658		Louise Fradd	14 April 2014 KEY
<b>E2667 Community Regeneration Capital Programme 2014-15</b> <i>Community Regeneration are seeking approval to a range of provisional allocations in the 2014/15 Budget</i>	<b>Cabinet</b>	Cllr Ben Stevens	Tim Hewitt 01225 477552	E2667 Community Regeneration Capital Programme 2014-15 Appx 1 River Corridor Fund Appx 2 Midsomer Norton Business Centre Appx 3 Broadband Appx 4 Keynsham Implementation Plan	Louise Fradd	14 May 2014 KEY
<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JUNE 2014</b>						
<b>E2646 Terrace Walk Road Space Re-Arrangement Plan TRO</b> <i>Proposed consolidation of existing highway layout to cater for tourist coach drop-off and pick-up. The Cabinet Member will be asked to consider and approve the previous experimental scheme TRO's with some minor changes.</i>	<b>Cllr Caroline Roberts</b>		Simon Thomas 01225 394260	Appx 1 Terrace Walk and Orange Grove Road Space Re-arrangement Plan (existing) Appx 2 Original Traffic Regulations Orders E2327 - Options for Orange Grove/ Terrace Walk	Louise Fradd	25 March 2014 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p><b>E2665 Gypsy &amp; Traveller Site (Lower Bristol Road)</b>  <i>Should the current planning application for a gypsy and traveller site on the Lower Bristol Road be approved then this report will seek a decision to enable the Council to contract with a partner to develop and manage the proposed site.</i></p>	<p><b>Cllr Paul Crossley, Cllr Tim Ball</b></p>		<p>Graham Sabourn 01225 477949</p>	<p>Appx 1 Allocations Policy</p>	<p>Louise Fradd</p>	<p>22 April 2014 KEY</p>
<p><b>E2641 Zebra Crossing - Whiteway Road TRO</b>  <i>Whether to install a new zebra crossing north west of the junction of Whiteway Road and Padleigh Hill, Bath. A decision will only be required if objections are received by the due date.</i></p>	<p><b>Cllr Caroline Roberts</b></p>		<p>Andy Coles 01225 394208</p>	<p>Appx 1 Plan of Proposed Zebra Crossing, Whiteway Road  Appx 2 Equality Impact Assessment  Appx 3 Informal Consultation Report  Appx 4 Formal Consultation Report</p>	<p>Louise Fradd</p>	<p>7 March 2014 TRO</p>
<p><b>E2615 Wellsway A367 Bus Lane TRO</b>  <i>Creation of a bus lane across the junction of Midford Road to improve public transport services</i></p>	<p><b>Cllr Caroline Roberts</b></p>		<p>Greg Willett, Andy Coles 01225 394207, 01225 394208</p>	<p>Appx 1 TRO Location Plan  Appx 2 General Arrangement Drawing  Appx 3 Statement of Reasons  Appx 4 Schedule</p>	<p>Louise Fradd</p>	<p>16 December 2013 TRO</p>
<p><b>E2628 Area 10 Batheaston/Bathampton/Bathford Beckford Gardens 20mph TRO</b>  <i>Determination of Traffic Regulation Orders for 20mph speed limits within Batheaston/Bathampton/Bathford Beckford Gardens (Area 10) following statutory consultation</i></p>	<p><b>Cllr Caroline Roberts</b></p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan  Appx 2 Informal consultation responses  Appx 3 Formal objections  Appx 4 Equalities impact assessment  E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p><b>E2629 Area 11 Odd Down/Combe Down 20mph TRO</b> <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Odd Down/Combe Down wards (Area 11) following statutory consultation</i></p>	<p><b>Cllr Caroline Roberts</b></p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p><b>E2630 Area 12 Saltford 20mph TRO</b> <i>Determination of Traffic Regulation Orders for 20mph speed limits within Saltford (Area 12) following statutory consultation</i></p>	<p><b>Cllr Caroline Roberts</b></p>		<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>
<p><b>E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO</b> <i>Change of highway layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk. To be implemented on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i></p>	<p><b>Cllr Caroline Roberts, Cllr Paul Crossley</b></p>		<p>Simon Thomas 01225 394260</p>	<p>High St, Bath - Public Realm and Highway Improvement Scheme, TRO single member decision report</p>	<p>Louise Fradd</p>	<p>16 January 2013 TRO</p>

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
<b>CABINET MEETING - 16 JULY 2014, 6:30PM</b>						
<b>E2593 Re-structuring of the Early Years, Children's Centre and Early Help (0 - 11 years) Services 2014 - 2016</b> <i>Cabinet considered the matter under the discussion of the budget at its meeting on 12<sup>th</sup> February 2014. An update report will be brought to Cabinet at its meeting on 11<sup>th</sup> June 2014.</i>	<b>Cabinet</b>	Councillor Dine Romero	Sara Willis Deborah Forward 01225 395023 01225 395305		Ashley Ayre	6 August 2013 KEY
<b>E2659 Youth Justice Plan 2014 - 2015</b> <i>Cabinet is asked to agree the Youth Justice Plan to be recommended to Full Council for final sign off</i>	<b>Cabinet</b>	Councillor Dine Romero	Claire Barnett, Sally Churchyard 01225 395442	Appx 1 Youth Justice Plan 2014 -2015 Youth Justice Plan 2013 - 2014	Ashley Ayre	10 April 2014 KEY,PBF
<b>E2638 Community Infrastructure Levy Draft Charging Schedule</b> <i>Cabinet to consider the CIL Draft Charging Schedule for public consultation</i>	<b>Cabinet</b>	Councillor Tim Ball	Simon De Beer, Kaoru Jacques 01225 477616, 01225 477288	Appx 1 Community Infrastructure Levy Draft Charging Schedule	Louise Fradd	6 March 2014 KEY
<b>E2661 B&amp;NES Economic Strategy Review and Skills Plan</b> <i>The review will provide an update on the B&amp;NES Economic Strategy, which is aligned to three core areas of people, business and place. The accompanying Skills Plan will provide a basis for delivering the people area of the strategy</i>	<b>Cabinet</b>	Councillor Ben Stevens	John Cox, Duncan Kerr	Appx 1 BandNES Economic Strategy Appx 2 BandNES Skills Plan	Louise Fradd	11 April 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<b>E2658 Revenue &amp; Capital Outturn 2013/14</b> <i>This report presents the provisional revenue and capital outturn for 2013/14, with some recommended technical adjustments</i>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Outturn 2013/14 information Council's Budget Management Scheme Revenue and Capital Monitoring Reports (Sep'13, Nov'13 and Feb'14 Cabinet)	Andrew Pate	9 April 2014
<b>INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JULY 2014</b>						
<b>E2605 Zebra Crossing - North Road, Combe Down, Bath TRO</b> <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	<b>Cllr Caroline Roberts</b>		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Informal Consultation Appx 3 Formal Consultation Appx 4 Equality Impact Assessment	Louise Fradd	6 November 2013 TRO
<b>CABINET MEETING - 10 SEPTEMBER 2014, 6:30PM</b>						
<b>E2607 Advice and Information Strategy 2014-17</b> <i>The draft Strategy is being consulted on with members of the public, a wide range of agencies and service providers and was discussed at the Wellbeing PDS Panel in January 2014. Cabinet at its meeting in February 2014 asked for a further report setting out the consultation responses and an updated draft policy for adoption.</i>	<b>Cabinet</b>	Councillor Simon Allen	Ann Robins 01225396288		Ashley Ayre	29 November 2013 KEY



Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<b>E2651 Treasury Management Monitoring Report to 30th June 2014</b> <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 3 months of 2014/15</i>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy and Annual Investment Plan	Andrew Pate	9 April 2014
<b>E2655 Revenue &amp; Capital Budget Monitoring, Cash Limits and Virements – April to July 2014</b> <i>This report presents the first monitoring information for the Authority as a whole for the financial year 2014/15 to the end of July 2014. The report also includes a number of budget transfer requests for both revenue and capital</i>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014
<b>CABINET MEETING - 12 NOVEMBER 2014, 6:30PM</b>						
<b>E2598 Review of the Council's Street Trading Policy and Conditions</b> <i>This report considers a proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i>	<b>Cabinet</b>	Councillor David Dixon	Alan Bartlett, Andrew Jones 01225 477536, 01225 477557	Appx 1 Responses to Consultation and Officer Comments Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982 Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p><b>E2639 Placemaking Plan options for public consultation</b> <i>Cabinet to consider the Placemaking Plan options document for public consultation</i></p>	<b>Cabinet</b>	Councillor Tim Ball	Simon De Beer, Richard Daone 01225 477616,	Appx 1 Placemaking Plan options document BandNES Core Strategy Public consultation strategy	Louise Fradd	6 March 2014
<p><b>E2640 Travellers Sites Plan</b> <i>Agree the options for inclusion in the Gypsies, Travellers &amp; Travelling Showpersons Sites Allocations Plan for public consultation</i></p>	<b>Cabinet</b>	Councillor Tim Ball	Simon De Beer, Richard Daone 01225 477616,	Appx 1 Gypsies, Travellers and Travelling Showpersons Sites Allocations Plan BandNES Core Strategy Public consultation strategy	Louise Fradd	6 March 2014
<p><b>E2652 Treasury Management Monitoring Report to 30th September 2014</b> <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 6 months of 2014/15</i></p>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477213 01225 477468	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy and Annual Investment Plan	Andrew Pate	9 April 2014
<p><b>E2656 Revenue &amp; Capital Budget Monitoring, Cash Limits and Virements – April to September 2014</b> <i>This report presents the second monitoring information for the Authority as a whole for the financial year 2014/15 to the end of September 2014. The report also includes a number of budget transfer requests for both revenue and capital</i></p>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
<b>CABINET MEETING - 11 FEB 2015, 6:30PM</b>						
<b>E2653 Treasury Management Monitoring Report to 31st December 2014</b> <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 9 months of 2014/15</i>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy and Annual Investment Plan	Andrew Pate	9 April 2014
<b>E2654 Treasury Management Strategy Statement and Annual Investment Strategy 2015/16</b> <i>The Local Government Act requires the Council to set out its Treasury Strategy for borrowing, and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477213 01225 477468	Appx 1 Treasury Management Strategy	Andrew Pate	9 April 2014
<b>E2657 Revenue &amp; Capital Budget Monitoring, Cash Limits and Virements – April to December 2014</b> <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2014/15 to the end of December 2014. The report also includes a number of budget transfer requests for both revenue and capital</i>	<b>Cabinet</b>	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014
<p>The Forward Plan is administered by <b>DEMOCRATIC SERVICES</b>: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk</p>						